



Coastline Building Certification Group Pty Ltd

Construction Certificate Submission Checklist

Basic information required by Coastline Building Certification Group to assess the Construction Certificate:

- Application forms signed by applicant and **all** owners of the property
- 3 copies of architectural plans
- 3 copies of Soil Report
- 3 copies of Engineering Details
- 3 copies of specifications (can be supplied by Coastline)
- 1 copy of Development Consent and approved plans
- 3 copies of BASIX report
- 1 copy of Driveway, Sewer, Stormwater and Erosion and Sediment Control approvals
- 1 copy of Council receipt for payment of Long Service Levy, Plumbing and Drainage Inspection, Chemical Closet fees, Water Connection and Section 94 contributions (if applicable)
- Certificate of Insurance under Part 6 of the Home Building Act 1989 or Copy of Owner Builder Permit (if applicable)
- Builder's name, address, telephone number and NSW license number (if applicable)