



Development Application for Building Work Checklist Queensland

Building Certification

- Application forms and consent letter signed by owners of property
- 4 copies of architectural plans (including site plan)
- 4 copies of engineer's details bearing engineer's signature
- 4 copies of Geotechnical report
- Energy Efficiency details – details on plans, NatHERS, or BERS Assessment
- Plan of Development (if available)
- Services location details (sewer, water, Registered Plan, if available)
- Builder's details (Name, Address, Telephone, Qld licence number)
- Builder's insurance (where applicable)
- Evidence of Qleave payment (where cost of construction exceeding \$80,000)

Local Authority Requirements

Plumbing & Drainage – Sewered Areas

- Fees payable to Local Authority
- 3 copies of architectural plans and site plan (dimensioned)

Plumbing & Drainage – Non Sewered Areas

- Fees payable to Local Authority
- 3 copies of architectural plans and site plans and sections
- On-site facility evaluation report
- Site and soil assessment details

Building Siting Relaxation (Siting not complying with Planning Scheme)

- Fees payable to Local Authority
- 3 copies of architectural plans
- Letter of non-objection from adjoining residents
- Letter of support/justification of proposal

Driveway Crossover

- Fees payable to Local Authority
- Site plan showing the proposed driveway crossover
- Section plan of driveway

Note: *Relevant Local Authority fees available upon application*