

Notice to Commence Building or Subdivision Work and Appointment of a Principal Certifying Authority

Applicant

Property Address

Description of Work

Type of Work: Building Subdivision

Details of Approvals Granted

Development Consent: _____ Determination Date: _____

Construction Certificate: _____ Determination Date: _____

Steps taken by the Applicant

Indicate the steps you have taken by placing a tick in the appropriate boxes.

I have met all the conditions in the development consent or the complying development certificate required to be satisfied before I can begin work.

I have appointed a Principal Certifying Authority.

Name of Principal Certifying Authority: _____

Address: _____

Accreditation No.: _____

Date Work Will Commence: _____

7. Signatures

The principal certifying authority must sign the notice.

I acknowledge that I have seen evidence that the builder is licensed and insured, or that I have seen evidence that the building works are to be undertaken by a person with an owner-builder permit.

I acknowledge that I have been appointed by the applicant to carry out the role of the Principal Certifying Authority for this development.

Signature Principal Certifying Authority

Name: _____

Date: _____

8. Declaration

I/we, the undersigned, declare that I/we have the legal authority (express or implied) to engage a Principal Certifying Authority for the building works described in this document and verify that all information pertaining to such work is correctly stated on this form.

I/we understand that this Notice must be given to the relevant Local Council two (2) days prior to the intention to commence building work in accordance with S81A(2)(c) of the Environmental Planning & Assessment Act and verify that no building work will commence prior to the date given in the "Date the Building Work is to Commence" section of this document.

As a condition of appointing the Principal Certifying Authority stipulated on this form, I/we agree to undertake the following responsibilities; ensure the Builder contacts the Principal Certifying Authority at the specified stages of development (as indicated below); to carry out building work in accordance with a current Development Approval; to notify the Principal Certifying Authority of any intent to depart from the issued Development Approval as soon as the intention arises; and to verify all documents provided to the Principal Certifying Authority are bona fide and correct in detail.

I/we hereby authorise the Builder as detailed on the approved Construction Certificate to contact the Principal Certifying Authority at the specified stages of development, but not limited to these stages, in order to obtain an inspection as follows: Pre Commencement; After excavation for, and prior to the placement of, any footings; Prior to pouring any in-situ reinforced concrete building element; Stormwater; Framework; Wet Areas; Completion; Any other stage specified by the Principal Certifying Authority.

I/we fully understand that failure to do so may result in the Principal Certifying Authority issuing a Notice of Intention to Serve an Order.

Signature of Owner(s)

Dated: _____

9. Privacy Policy

The information you provide in this notice is required under the *Environmental Planning and Assessment Act 1979* if you are going to erect a building or carry out subdivision work. If you do not provide the information to the consent authority, you cannot commence the work. The information will be held by the consent authority and by the Council (if the Council is not the consent authority). Please contact the Council if the information you have provided in this notice is incorrect or changes.