

Privacy Policy Statement

Coastline Building Certification Group provides a range of services to its clients and the protection of any personal information pertaining to clients is considered important. Privacy matters will be handled in accordance with National Privacy Principles as contained in the Privacy Act 1988.

Collection of Personal Information

In its capacity as a building industry certifier, Coastline Building Certification Group will collect, use and disclose personal information about its clients in order to effectively conduct its business. This personal information will include sufficient details for Coastline Building Certification Group to interact with appropriate parties in the conduct of its business.

Information Use

The primary purpose for using client's personal information is to enable Coastline Building Certification Group to process certificates, permits, inspections, reports and other associated services.

To ensure the integrity and safety of client's personal information, Coastline Building Certification Group will normally only disclose personal information it holds, to the individual concerned or to someone having proper authorisation or authority to request such information, or to fulfill legal or regulatory requirements.

Coastline Building Certification Group may also disclose personal information to its advisers and other parties in connection with the conduct of its business.

Access of Information

If a client wishes to access or correct personal information held by Coastline Building Certification Group, the client should contact Coastline Building Certification Group's company secretary.